## LAN-DEL WATER DISTRICT

## 601 HOLIDAY PLAZA | LANSING, KS 66043 LAN-DEL@LAN-DEL.COM 913-727-3350



## **NEW ACCOUNT INFORMATION**

We can help you set up a new account in two ways.

- You can come into our office and set up a new account, pay the \$75.00 non-refundable connection fee, provide us with a copy of your driver's license, and sign your contract.
- You can also provide us the information below either through email, mail or our night drop box and we can start your account as soon as we receive payment. We will mail your customer information and receipt to you upon receipt of payment.
- We accept payment in the form of credit card, cash, check or money order.
- We do have free Auto Bill Pay available. You can download the form from our website:
   <u>WWW.LAN-DEL.COM</u>

  All Auto Payments are debited from your banking institution on the 15th of each month. Please include a voided check with your completed form if you wish to start Auto Pay.

## In order to set up an account for water service we require the following information:

- 1. Your name(s) as you want them to appear on your bill
- 2. Your new water service address and a billing address if it is different from the service address
- 3. The date you need water service to start in your name
- 4. You phone contact information including where you work and a work phone number
- 5. A copy of your driver's license
- 6. If water service is not currently on, we will need someone here to be present at the home when water is turned on
- 7. \$75.00 non-refundable connection fee <a href="mailto:check">check</a>, cash or credit card. We cannot start services until we have received you connection fee

\*We are only the water service for the area. Your trash and sewer services are provided by the City of Lansing. 913-727-3233

If you have any questions please call us at 913-727-3350